|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **2025 La Crosse Hmong New Year Festival**  **Park Clean-up Application** | | | | | | |
| **Applicant’s contact information** | | | | | | |
| Applicant’s full name | | Company/Organization/Group’s name | | | Today’s date | |
|  | |  | | |  | |
| Applicant’s phone# | | Applicant's email | | | Secondary contact’s name | Secondary contact’s phone# |
|  | |  | | |  |  |
| Address | City | State | Zip | | Same as mailing address? If yes, skip Mailing Address section | |
|  |  |  |  | |  | |
| Mailing Address | City | State | Zip | | How many participants? | |
|  |  |  |  | |  | |
| List participants’ names | | | | | | |
|  | | | | | | |
| **Explain how you plan to maintain each area listed, including who will be assigned to each task and how many people will perform the tasks.** | | | | | | |
| 1. **Trash pickup behind food vendors**. Food vendors this year will be bagging and putting their trash in designated locations behind their food tents. The ask would be for this trash to be picked up every half hour to hour depending on need. Can you commit to this work and provide this schedule on your master cleaning schedule and plan. | | | | | | |
| 1. **Maintain the park**. Explain your plan to maintain the park throughout the two-day event. How many people will you have to collect trash at the park grounds? Can you commit to this work and provide this schedule on your master cleaning schedule and plan. | | | | | | |
| 1. **Trash containers park distribution and maintenance:** Explain your plan for picking up the trash cans at the HNY location. We would ask that the setup be done the Friday before the event. We can provide a map of the park but would ask that you have a plan formulated to place the trash cans at the park, so they are easily seen and accessible to people attending the New Year celebration. | | | | | | |
| 1. **Trash container/bag maintenance: Place a trash bag in each trash can; remove filled bags and replace them with new bags as needed; place all trash evenly in the main dumpsters. This must be done throughout all hours of the two-day event.** Can you commit to this work and provide this schedule on your master cleaning schedule and plan. | | | | | | |
| 1. **Trash pick-up throughout the park**. Please provide a schedule and plan to keep the park clean throughout the event. | | | | | | |
| 1. **Speedway parking lot.** Please provide a schedule and plan to keep the speedway clean throughout the event. | | | | | | |
| 1. **The park must be returned to its original condition before the event by 9am Monday after the celebration**.   Are you able to keep this commitment? | | | | | | |
| **Terms and Conditions** | | | | | | |
| 1. I understand that I am not an HCCC (HMONG CULTURAL AND COMMUNITY CENTER) employee and that I am liable for my participants and myself should any injury or accidents occur during the performance of this duty. 2. I understand that the New Year clean-up will include collection of all recycles and trash in and around the Veteran's Memorial Park, West Salem Speedway, parking areas and lots, sports area, outside vendor areas, and portable toilets. I have enough manpower/help to work to maintain the park including, but not limited to, setting up all recycling and trash cans throughout the park, putting bags in the appropriate cans, collecting trash, picking up trash from the ground, changing trash bags, cleaning sink areas, replenishing paper towels, and properly placing all trash in the dumpsters. 3. The La Crosse HCCC/New Year committee will furnish all recycling cans, trash cans, and trash bags. 4. I understand that the La Crosse HCCC has the right to select the applicant they consider best suited to carry out the New Year clean-up duties, and that I will be informed when the selection is made. 5. I understand that the La Crosse HCCC will provide **three (3) parking passes** for my team to be able to enter in/out of Veteran’s Memorial Park and West Salem Speedway from Friday, September 19, 2025, to Sunday September 21, 2025. I am responsible for giving my team their parking passes and will be charged an entrance fee if entered without the pass. HCCC will not be responsible or liable for replacing any parking passes that are lost/stolen/misplaced during the event. 6. I understand that I must complete the final clean-up of the park after the festival. HCCC will inspect the park after the final clean-up on Monday, September 22, 2025, by 9:00 am. If the park is found to be unacceptable, I understand I am responsible for cleaning again on Monday. 7. I understand that the compensation for the park clean-up is \_\_$4,500\_\_. $2,250 before the event and $2,250, after the work has been completed. The state of completed is defined that an inspection passed on and sign off complete on Monday Sept 22nd at 9am. | | | | | | |
| Contractor’s signature | | | | Date | | |
|  | | | | | | |
| **Complete this form and return it to HCCA. If you have any questions and/or concerns,**  **please call our office at 608-781-5744 or email** [**hcca@hmongculturalagency.org**](mailto:hcca@hmongculturalagency.org)**.** | | | | | | |